

Tribal Gaming Agent I – Possible Trainee

CLOSING DATE: Friday, May 10, 2024

CLOSING TIME: Applications must be submitted through Paycom by 9:59 PM Pacific Standard Time to be considered

The Colville Tribal Gaming Commission is seeking individuals interested in joining our Gaming Commission team. To apply, go to: <https://www.colvilletribes.com/human-resources>.

Job Details

Job Location(s)	Coulee Dam, Washington	
Position Type	Full-time with Benefits	
Education Level	High School	
Salary Range	Starting at \$20.00 (Training Plan)	DOE; Starting at \$20.20 (Fully Qualified)

BASIC FUNCTIONS: Non-exempt. Responsible for reporting on the compliance of employees, managers, and supervisors of the Colville Tribal Gaming Operation with applicable laws, rules, regulations, policies, procedures, and professional standards of conduct. Tribal Gaming Agents (TGA) assure that gaming tables, machines, equipment, and dealers meet the highest standard of fairness and honesty. TGAs conduct compliance audits including, but not limited to, investigation of known or alleged code violations and unethical or illegal acts of employees, managers, patrons, and others, as required by applicable laws, rules, regulations, and policies affecting gaming, thus maintaining the honesty, fairness, integrity, and security of the gaming operation. TGAs may be required to give public presentations on gaming programs as assigned by the Director of Gaming.

QUALIFICATION REQUIREMENTS:

- Must possess a high school diploma or GED; **AND**
- Must have an associate degree in accounting or a closely related field; **OR**
- 24 months of combined training/education within the gaming industry, law enforcement, or accounting field; **OR**
- 36 months of progressively responsible clerical accounting, bookkeeping, or closely related experience demonstrating the ability to perform the functions of this position.
- Applicants must be qualified and suitable for a Tribal gaming license under Tribal, State, and Federal requirements. **A tribal gaming license application must be completed and submitted with the CCT job application for consideration.** The Gaming License Application (.PDF) can be located at <http://www.cct-ctg.com/employment>
- Must possess and maintain a valid Washington State driver's license and be eligible for the Tribes' Vehicle Insurance.

Working Knowledge:

- Computer skills and skills in using certain Microsoft Office software applications.

Possible Trainee Position

- Employee Training Plan would need to be completed (***CCT Salary Policy and Salary Appendix A, Resolution 2015-153***)

EXCELLENT TEAM MEMBER BENEFITS

✓ Competitive pay	✓ 401K	✓ Tuition reimbursement
✓ Accrued paid time off	✓ Team member discounts	✓ Recognition program
✓ Health benefits	✓ Career growth	✓ And much more!

TRIBAL MEMBER AND INDIAN PREFERENCE WILL APPLY; PREFERENCE WILL ALSO BE GIVEN TO HONORABLY DISCHARGED VETERANS WHO ARE EQUALLY QUALIFIED WITHIN EACH INDIAN PREFERENCE CODE

For more information or a copy of the complete job description, contact the Colville Tribal Gaming Commission at (509) 422-7716 or email dannise.davisson@colvilletribes.com.